

Telium Series

EBT

Food Stamp Sale

Swipe Card or Press 1 – SALE
Select 3 – EBT
Select 1 – FOOD STAMP
Enter Sale Amount and press ENTER
Swipe Card and press ENTER
Customer will enter PIN and press ENTER

Cash Benefit Sale

Swipe Card or Press 1 – SALE
Select 3 – EBT
Select 2 – CASH BENEFIT
Enter Sale Amount and press ENTER
Swipe Card and press ENTER
Cash Back? Select YES or NO
Enter Cash Back Amount and press ENTER
Confirm Total Select ACCEPT or CHANGE
Customer will enter PIN and press ENTER

Balance Inquiry

Select 9 – BALANCE INQUIRY
Select 2 – EBT
Select FOOD STAMP or CASH BENEFIT
Swipe Card and press ENTER
Customer will enter PIN and press ENTER

Ingenico iCT220 Short Cut Keys

F1, F2, F3
No function

F4
Change Language

1
Sale

2
Return

3
Void

4
Force

5
Tip Adjust

6
Trans Adjust

7
Settlement

8
Reprint Menu

9
Balance Inquiry

F
System Manager

0
No function

.,#*
Admin Menu

Cancel
No function

Clear
Paper Feed

Enter
Transaction Menu



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For more information
please contact:
888.579.4667.



Quick Reference Guide

Telium Series

RETAIL & RESTAURANT

Credit Sale (Swiped/Tapped)

Swipe Card or Press 1 – SALE
Select 1 – CREDIT
* Server ID + ENTER
Enter Sale Amount and press ENTER
Swipe Card or Tap Payment Device
Confirm Amount? Select YES or NO
* Tip Required? Select YES or NO
* Tip Amt + ENTER
Confirm Total Select ACCEPT or CHANGE

Credit Card Sale (Key Entered)

Press 1
Select 1 – CREDIT
* Server ID + ENTER
Enter Sale Amount + ENTER
Enter Card # + ENTER
Exp Date + ENTER
Card Present? Select Yes or No
Enter V-Code + ENTER
Address + ENTER
Zip Code + ENTER
Confirm Amount? Select YES or NO
* Tip Required? Select YES or NO
* Tip Amount + ENTER
Confirm Total Select ACCEPT or CHANGE

Debit Sale

Swipe Card or Press 1 – SALE
Select 2 – DEBIT
* Server ID + ENTER
Enter Sale Amount and press ENTER
Swipe Card
Confirm Amount? Select YES or NO
* Tip Required? Select YES or NO
* Tip Amt + ENTER
Confirm Total Select ACCEPT or CHANGE
Cash Back? Select YES or NO
Enter Cash Back Amount and press ENTER
Confirm Total Select ACCEPT or CHANGE
Customer will enter PIN and press ENTER

Credit/Debit Return

Press 2 – RETURN
Select 1 – CREDIT
* Server ID + ENTER
Enter Return Amount and press ENTER
Swipe Card, Tap Payment Device or
Type Card Number and press ENTER

Void

Press 3 – VOID
Use Search Menu to locate transaction:
Press the F4 Key to select the transaction to be voided
Confirm Void \$X.XX
Select YES or No
If ALL is selected, use the up/down arrows to scroll through the transactions

1=All*
2=Reference #
3=Clerk #
4=Invoice #/PO #
5=Account #
6=Customer #
7=Approval Code

Credit Card Force

Press 4 – FORCE
Select 1 – CREDIT
* Server ID + ENTER
Enter Sale Amount and press ENTER
Swipe or Type Card Information and press ENTER
Enter Exp Date and press ENTER
Confirm Amount? Select YES or NO
* Tip Required? Select YES or NO
* Tip Amount + ENTER
Confirm Total. Select Accept or Change
Type Approval Code and press ENTER

Tip Adjustment

Press 5 – TIP ADJUST
Use Search Menu to locate transaction:
Press the F4 key to select a transaction to add Tip
Enter Tip Amt + ENTER
Accept or Change?
Press F1 to Accept
**If ALL is selected, use the up/down arrows to scroll through the transactions*

1=All*
1=Reference #
2=Invoice #
3=Card Type

Receipt Reprint

Press 8 – REPRINT
Select 1 – LAST RECEIPT to reprint last transaction
OR
Select 2 – SEARCH to search menu to select transaction to select which copy to print:

1=Merchant Copy
2=Customer Copy
3=Both

Report

Press # – ADMIN MENU
Select 0 – REPORTS MENU
Select 1 – DETAIL REPORT or 2 – SUMMARY REPORT
Choose 1 – Print or 2 – Display
If you choose 2 – Display, use the F1 (Previous) and F4 (Next) keys to scroll through transactions

Settlement

Press 7 – Settlement
Select 1 – CREDIT/DEBIT/EBT
Close Batch and Deposit Funds?
Select F1 – YES
Review Totals, Press F1 – ACCEPT
Press F4 – YES to print reports or F1 – NO to skip

Clerk/Server Menu

Press # – ADMIN MENU
Select 1 – CLERK MENU
Select from list:

1=Add ID
2=Delete ID
3=Print ID List
4=Auto Add Clk
5=ClkPrompt
- 1=Off
- 2=ID Only
- 3=ID + Name
6=ClkWording
- 1=Clerk
- 2=Server
- 3=Cashier

* = Optional Prompts that may or may not appear depending on your terminal's setup